

Room Changes

A student who wishes to change rooms within their residence hall must have written permission from the Director of Housing Operations in advance. A room change must be completed within 24 hours after the reassignment is authorized. Room changes will occur after the first two weeks of classes and will result in an administrative charge of \$50.00. A student must complete check-out procedures of the vacated room with their RA to ensure that the room is left in proper condition. Any damage or cleaning charges assessed must be paid.